



THE WHITE HOUSE
WASHINGTON

TO: Corporate Executives and Business Leaders

FROM: Anne Neuberger, Deputy Assistant to the President and Deputy National Security Advisor for Cyber and Emerging Technology and Chris Inglis, National Cyber Director

SUBJECT: Protecting Against Malicious Cyber Activity before the Holidays

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The holidays are an opportunity to spend time with our loved ones and enjoy some well-earned rest. Unfortunately, malicious cyber actors are not taking a holiday – and they can ruin ours if we’re not prepared and protected. Historically we have seen breaches around national holidays because criminals know that security operations centers are often short-staffed, delaying the discovery of intrusions. Beyond the holidays, though, we’ve experienced numerous recent events that highlight the strategic risks we all face because of the fragility of digital infrastructure and the ever-present threat of those who would use it for malicious purposes.

There are specific steps that you, as leaders, can initiate now to reduce the risk of your organizations during this time of heightened risk and into the New Year.

Below are some recommendations for actions you can take immediately to have an incident-free holiday season.

Ensuring a Cyber Safe and Secure Holiday Season

In many cases criminals plan *and actually begin* an intrusion before the holiday itself – they infiltrate a network and lie in wait for the optimal time to launch an attack. It is therefore essential that you convene your leadership team now to make your organization a harder target for criminals.

Here are some best practices that can be implemented immediately. We recommend that you confirm with your IT teams that these are in place:

- **Updated Patching.** Criminals count on victims failing to patch their systems and usually take advantage of long-known and fixable vulnerabilities. Patching should be up-to-date, against all [known](#) vulnerabilities.
- **Know your Network:** Enable logs; pay attention; investigate quickly. Intrusions can be stopped before the impact. Secure organizations assume they will be compromised, but work to minimize the effect of a compromise.

- **Change Passwords and Mandate Multi-Factor Authentication (MFA).** Ask your IT staff how long it has been since employees changed their passwords. Many criminals use stolen credentials, so forcing a reset (with adequate length and complexity) before the holidays can deny malicious actors access to your systems. At the same time, confirm that your organization has implemented MFA and that it is required without exception. If you have MFA available, but are not requiring it, change that – require all staff to use the security technology that you have already acquired. MFA significantly reduces your risk from almost all opportunistic attempts to gain entry into key systems.
- **Manage Schedules.** Review staffing plans for your IT and security teams to ensure you have sufficient holiday coverage. Similarly, identify those IT and security employees who are on 24/7 call in the event of a cybersecurity incident or ransomware attack. Minutes count in the event of an attack and any delays in response typically magnify the consequences of a successful attack. Having current, validated information and a plan to reach out is critical.
- **Employee Awareness.** Conduct spear phishing and other exercises to raise employee awareness of common attacks. Reinforce the imperative to report computers or phones exhibiting any unusual behavior. Deny the criminals the initial entry into your systems that allows them to execute attacks over the holidays and beyond.
- **Exercise Makes an Organization Healthy.** Exercise your incident response plan now, so that if the worst happens you can respond quickly to minimize the impact. Conducting rigorous security stress tests now also gives you time to make needed improvements or to develop a basic plan if you do not have one.
- **Backup up your Data.** Confirm that you are backing up key data. Ask your IT staff to test the backup system, and verify that these backups are offline and COMPLETELY out of the reach of criminals. Many attacks succeed simply because the organizational back-up strategy is incomplete or permits criminals access to the backed-up information.

Please encourage your IT and Security leadership to visit the websites of [CISA](#) and the [FBI](#) where they will find technical information and other useful resources.

All of us can, and must, play a part to improve the Nation’s cybersecurity. The U.S. government and the private sector have accomplished much together in the past year, and we have much more to do in 2022 and beyond.

Please accept our best wishes for a happy holiday season and a safe and secure New Year.