DMR ONLINE

DELAWARE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL (DNREC)

ELECTRONIC DMR REPORTING TOOL

Nicole Smith
Program Manager
Compliance & Enforcement Branch
Surface Water Discharges Section
In September 2005 EPA promulgated new regulations for online reporting known as Cross Media Electronic Reporting Rules (CROMERR).

In accordance with these regulations, States receiving electronic reports must comply with certain minimum requirements.

States had to receive EPA’s approval for systems receiving electronic reports.

In 2011, Delaware’s software was approved by EPA.
HISTORY

• Process halted in Delaware while EPA was developing the Electronic Reporting Regulations.

• EPA promulgated the eReporting Rule in December 2015 with a deadline of December 2016 for electronic submittal of DMRs.

• Delaware held DMR Online training sessions in February and March 2016 for all facilities and began registration of applicants.

• By May 2016, all facilities had at least one person registered in the program and were submitting eDMRs.
EFFICIENCY OF E-DMR PROCESS

• Previous DMR process:
  • Facility fills out paper DMR and mails to DNREC
  • Mail goes through distribution to administrative staff
  • Administrative Specialist date stamps paper copy, makes a copy, files original, and all copies go to Compliance & Enforcement Manager
  • C&E Manager distributes to staff based upon facility responsibility
  • Compliance staff reviews DMR for any errors or violations, records violations in a separate database, and signs off on DMR.
  • Administrative Specialist receives all approved DMRs and manually enters all data in Delaware Environmental Navigator (DEN) and sends to EPA (ICIS)
EFFICIENCY OF E-DMR PROCESS

• Current eDMR Process:
  • Facility enters data through DMR Online and digitally submits to DNREC
  • Email notification to C&E Manager that the facility’s eDMR has been submitted
  • C&E Manager records receipt date on excel spreadsheet and forwards the eDMR submittal notification to appropriate compliance staff
  • Compliance staff reviews DMR for any errors or violations, records violations in a separate database, and approves eDMR.
  • C&E Manager has final approval on all eDMRs, digitally transfers data from DMR Online → DEN → ICIS**

** This step has been the most efficient because it requires much less time and greatly reduces the chance of errors.
• This screen is the beginning of the registration process.

• Each user creates his/her own individual account and chooses the type of account (data entry or signing rights).
After the user information is entered, the registrant can choose which site(s) he needs to have access to.

- Once the registrant has completed this process, they are sent a verification email.

- After the email address is verified, the C&E Manager receives an email notification of a new user on the system.
After the user information is entered, the registrant can choose which site(s) he needs to have access to.

Once the registrant has completed this process, they are sent a verification email.
• Once the applicant has verified the email address, the C&E Manager receives this email.

• Once the C&E Manager verifies that the user requesting access is legitimate, the Manager accesses the DMR Online system through the Administrative side and can approve the user.

DNREC Online Reporting System <dnrec_en@state.de.us>

Wastewater(NPDES) - DMR Administrator,

A user Michael, Kump located at the below address,

1234 Main Street
Delaware City, DE, 19706.

has created an account in the Wastewater(NPDES) program with a username mkump for your approval.

Thank you.

DNREC Online Reporting System.
Please do not respond to this e-mail. This is an automatically generated e-mail and we will not receive your response.
Once the application/approval process is complete. The user can select the data entry option to begin entering DMR data.
User is warned if there are any data points that are outside of the set parameter limits or if there’s any missing information when he/she tries to submit the eDMR.
• This is an example of what the eDMR looks like when the facility prints it from the DMR Online system.
Example of the submission receipt that the user can print to have documentation of signature/submission date.

eDMRs are required to be submitted by the 28th of the month following the monitoring period.
Live Demo of Processing an eDMR through DEN to ICIS
PATH FORWARD

• Currently, DNREC is working with the DTI (State’s IT Department) to get other programs into the eReporting Program
  • Industrial Stormwater
  • Construction Stormwater
  • CAFO
  • Aquatic Pesticides
  • MS4
  • SSOs
QUESTIONS?

Contact Information

• Nicole Smith – Program Manager, Compliance & Enforcement Branch
  • Nicole.smith@state.de.us  302-739-9946

• John Rebar, Jr. – Program Manager, Wastewater Permitting and MS4 Branch
  • John.rebar@state.de.us  302-739-9946